

STMA Conference Call
02/03/2010 11:00 AM Pacific Time

The dial information is as follows:
Dial 866.434.5269 access code 9056639
Call hosted by Nevada

AGENDA and MINUTES

1. Introduction and Welcome

Tim Hay - OR

2. Roll Call of States

Kimberlee- NV

Tim - OR

Mark- NY

Cathy- AK

Catherine- WV

Minnie- IN

Tami- UT

Lenora- CO

Bahia- CA

Loretta-NH

3. Content discussion

a. WSCA Car Rental Contract Update:

Tim will be receiving usage reports from contractors; reminder for states to send executed PAs to Tim; and WSCA Rental Car page done and linked off OR's travel page.

b. WSCA / STMA Lodging Program:

This type of contract is difficult to collect administration fees, Tim has proposal to go before WSCA directors to build fee in the rental car contracts' administration fee. Has had a good state response for participation, does not program replacing in-state programs. Plan to add a greening aspect, which will convert room nights earned into a cash donation for carbon offset. Will use car rental evaluation team and has the document in draft form. States' estimated usage numbers would be helpful.

c. Impact of budgets on current travel programs:

NV- 1 billion dollar shortfall, all travel mission critical only and out of state must be approved by the Governor's Office.

NY- Car rental contract saw a 30% drop and a more lengthy approval process.

ID- 12/08 travel restriction went into place; travel went from \$1.5 million to \$200,000 and became mission critical only.

OR- 5 – 10% budget reduction exercise; by end of 09 voter approved tax increase may help.

NH- 08 travel freeze. Travel approval was at agency level, did contract last year and see \$288,000 in travel expenses.

UT- \$700 million budget cut eliminated non-essential travel. Poli subs use UT travel office, so overall numbers are still up.

CA- Travel appears to be down only 20%; no governor mandate travel restriction to date.

4. Round Table of States

AK- New registration system for booking has some ADA booking problems.

NY- Annual air travel contracts awarded.

NV- Exploring a central travel program.

OR- Renewed airline contracts for 1 yr.

WV- Testing ResX System for booking.

NH- Had layoffs; new ERP system; and Governor trying to centralize purchasing function.

UT- Extending airline contracts and travel agency. The WSCA car rental contract a hit.

CA- Renewed car rental (Enterprise) rate better than WSCA; appears will renew the airline contract.

ID- Tried to merge travel with universities who book \$10 million in travel, as their stand alone volume not marketable.

CO- Out of state travel requires the approval of the Governor's Office.

Updating airline pricing, may bid if escalation. Working on airport parking/shuttle document. Lenora went to Sacramento and spent time with Donna Carey to observe her program.

5. Other Business

a. Congratulation Tim on OR being recognized as the Best Government Travel Program by SGTP.

b. Update on WSCA airport parking listserv question: No infrastructure for nationwide pricing contract.

c. Go Colts!!

5. Adjourn

Next call, April 7, 2010 at 11:00 AM Pacific Time hosted by Indiana